

**Orleans Parish Communication District
Special Board Meeting**

Tuesday, June 26, 2018, at 2:00 p.m.

**OPCD Board Room, McDaniels 9-1-1 Center
118 City Park Avenue, New Orleans, LA 70119**

AGENDA

- I. **Call to Order**.....Col. Terry Ebbert, Board Chair
- II. **Roll Call**.....Ausetua Amor Amenkum
- III. **Financial Report**.....Denise Clayville
 - A) Review of amended 2018 budget changes..... Denise Clayville & Finance Committee
NICE Inform Elite, back-up center technology at RTCC, amendments, etc.
 - B) Adopt resolution 18-05, Amendments to 2018 Budget..... Board Chair
- IV. **Special Presentations** (if any).....Board Chair
- V. **Old Business**.....Board Chair
- VI. **New Business**.....Board Chair
- VII. **Announcements**.....Board Chair
- VIII. **Adjourn**.....Board Chair

Next Regular OPCD Board Meeting: Tuesday, September 11, 2018, at 10:00 AM

If you need special assistance to attend this meeting, please contact OPCD at 504-671-3911. Please provide at least 24 hours advance notice so OPCD can accommodate you in accordance with the Americans with Disabilities Act (ADA).


ORLEANS PARISH COMMUNICATION DISTRICT

BOARD OF COMMISSIONERS

SPECIAL MEETING ATTENDANCE

June 26, 2018

NAME	PRESENT	ABSENT
Chairman Col. Terry Ebbert (retired) Proxy:	✓	
Orleans Parish Medical Society Vice Chairman, Brobson Lutz, MD, MPH Proxy:	✓	
State Police Troop B Capt. Donovan T. Archote Proxy: Lt John Stelly		
UMC New Orleans CEO William J. Masterton Proxy: Dr. James Aiken		
Louisiana National Guard Major Gen. Glenn H. Curtis Proxy: Col. Daniel Bordelon	✓	
At-Large Member Chief Administrative Officer, Gilbert Mantaño Proxy:	✓	
New Orleans Fire Department Supt. Timothy McConnell Proxy: Chief Roman Nelson	✓	
New Orleans Police Department Supt. Michael Harrison Proxy: Chief Paul M. Noel	✓	
New Orleans EMS Dr. Emily M. Nichols Proxy: Carl Flores	✓	
Office of Public Safety & Homeland Security Director Colin M. Arnold Proxy: Ross Bourgeois	✓	
New Orleans Dept. of Health Francis Lawless Proxy:	✓	


 Chair

ORLEANS PARISH COMMUNICATION DISTRICT

BOARD OF COMMISSIONERS

GUEST ATTENDANCE

June 26, 2018

NAME	AGENCY/COMPANY
Katherine Cargo	OPCD
Gayla Rogers	OPCD
Ross BOURGEOIS	NOHSEY
Jon Wisbey	CAO
JN Speed	CNO

Chair

ORLEANS PARISH COMMUNICATION DISTRICT

BOARD OF COMMISSIONERS

GUEST ATTENDANCE

June 26, 2018

NAME	AGENCY/COMPANY
JUAN LIZARRAGA	MILLING BENSON
Sanick Lewis	NONE

Chair

ORLEANS PARISH COMMUNICATION DISTRICT
2018 CAPITAL EXPENDITURES BUDGET

Version: 6/12/2017

SUMMARY

	2018 <u>Budgeted</u>	2017 <u>Budgeted</u>	2016 <u>Budgeted</u>
Inflows			
Transfer from Operating Budget		83,000	
Capital Fund Balance	874,261	310,000	783,000
Intergovernmental Transfer*	27,000	-	-
TOTAL INFLOW OF RESOURCES	<u>901,261</u>	<u>393,000</u>	<u>783,000</u>
Outflows (See Page Two)			
4000 Equipment/Projects/Facilities	851,261	353,000	518,000
4000 Capital Projects	50,000	40,000	265,000
TOTAL OUTFLOW OF RESOURCES	<u>901,261</u>	<u>393,000</u>	<u>783,000</u>
INFLOW OVER OUTFLOW OF RESOURCES	<u>-</u>	<u>-</u>	<u>-</u>

Basis of Budgeting

The budgets for all funds are prepared using the accrual basis of accounting, with exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities will be paid.

1. Capital outlay is budgeted as an expenditure in the year purchased.
2. Depreciation is not budgeted.
3. Interest capitalized on construction projects is budgeted as interest expense.
4. Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
5. Principal payments are shown as expenditures rather than reductions of the liability.
6. Encumbrances are treated as expenditures in the year they are expended not when encumbered.
7. Grants obtained for the construction of assets are considered to be revenues, not capital contributions.
8. Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
9. Purchases of inventory are considered to be expenditures when purchased, not when sold or used.
10. Debt issue and discount costs are considered to be expended when paid, not capitalized and amortized over the life of the bonds.
11. Gains or losses on the early retirement of debt are considered to increase or decrease the funds available in the year in which they occur and are not capitalized and amortized over the life of the bonds.
12. Project length (continuing appropriation or projects that span more than one year) budgets are considered to be reductions of funds available when expended not appropriated

* Intergovernmental Transfer - Vehicle

EXHIBIT "B"

ORLEANS PARISH COMMUNICATION DISTRICT
2018 Capital Expenditures Budget

EQUIPMENT/PROJECTS/FACILITIES

		2018 Comparative	2017 Comparative	2016 Comparative
4357	<u>01 - CAD and Telephony support equipment, software and services for current year</u>			
	Motorola CAD Upgrade	469,261		
	Motorola Call Integration			328,000
	Hardware Upgrade & Replacement	200,000	200,000	150,000
	TOTAL OPERATIONS	669,261	200,000	478,000
4364	ENGINEERING EQUIPMENT			
	Desktop and laptop computers, servers, projectors, monitors, copier, printers and related equipment.			
	ADMIN	27,000	25,000	
	OPERATIONS	-	53,000	
	TOTAL	27,000	78,000	25,000
4376	MOTOR VEHICLE	25,000		
4378	OFFICE FURNITURE & EQUIPMENT			
	Desk, tables, 911 dispatcher chairs, file cabinets, storage, shelving, consoles, exercise and related equipment for PSAP and OPCD administration			
	ADMIN	5,000	5,000	5,000
	OPERATIONS	25,000	70,000	10,000
	TOTAL	30,000	75,000	15,000
4380	RECONFIGURE COMMAND DESK	OPERATIONS		
		100,000		
4805	9-1-1 COMMUNICATION CENTER			
	Rehabilitation of Roman Capital Building-Architectural plans, etc	50,000	40,000	
	Load bank for generators			225,000
	TOTAL FACILITIES	-	-	225,000
	Julia Street Parking			40,000
	TOTAL FACILITIES	-	-	40,000
	TOTAL CAPITAL EXPENDITURES	901,261	393,000	783,000

ORLEANS PARISH COMMUNICATION DISTRICT
 2018 CAPITAL EXPENDITURES BUDGET
 Revised based on Finance/Budget Committee Recommendations

Version: 6/22/2018

SUMMARY

	<u>2018</u> <u>Budgeted</u>	<u>2017</u> <u>Budgeted</u>	<u>2016</u> <u>Budgeted</u>
Inflows			
Transfer from Operating Budget	-	83,000	
Capital Fund Balance	887,900	310,000	783,000
TOTAL INFLOW OF RESOURCES	887,900	393,000	783,000
Outflows (See Page Two)			
4000 Equipment/Projects/Facilities	737,900	353,000	518,000
4000 Capital Projects	150,000	40,000	265,000
TOTAL OUTFLOW OF RESOURCES	887,900	393,000	783,000
INFLOW OVER OUTFLOW OF RESOURCES	-	-	-

Basis of Budgeting

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EXHIBIT "D"

**ORLEANS PARISH COMMUNICATION DISTRICT
2018 Capital Expenditures Budget**

EQUIPMENT/PROJECTS/FACILITIES

		2018 Comparative	2017 Comparative	2016 Comparative
4357	<u>01 - CAD and Telephony support equipment, software and services for current year</u>			
	Motorola CAD Upgrade	120,933		
	Phase III - CAD to 5th Floor of RTCC	156,000		
	Motorola Call Integration			328,000
	Hardware Upgrade & Replacement	200,000	200,000	150,000
	NICE Software	240,967		
	TOTAL OPERATIONS	717,900	200,000	478,000
4364	ENGINEERING EQUIPMENT			
	Desktop and laptop computers, servers, projectors, monitors, copier, printers and related equipment for use by OPCD staff.			
	ADMIN	-	25,000	
	OPERATIONS	20,000	53,000	
	TOTAL	20,000	78,000	25,000
4378	OFFICE FURNITURE & EQUIPMENT			
	Desk, tables, 911 dispatcher chairs, file cabinets, storage, shelving, consoles, exercise and related equipment for PSAP and OPCD administration			
	ADMIN	-	5,000	5,000
	OPERATIONS	-	70,000	10,000
	TOTAL	-	75,000	15,000
4380	RECONFIGURE COMMAND DESK			
	OPERATIONS	-		
4605	9-1-1 COMMUNICATION CENTER			
	Rehabilitation of Roman Capital Building-Architectural plans, etc	-	40,000	
	Load bank for generators			225,000
	TOTAL OPERATIONS	-	-	
	Julia Street Parking			40,000
	TOTAL OPERATIONS	-	-	
	Phase IV, A&E for design of 4th Floor RTCC	160,000		
	TOTAL CAPITAL EXPENDITURES	867,900.00	393,000	783,000

ORLEANS PARISH COMMUNICATION DISTRICT

RESOLUTION NO. 18-05

A RESOLUTION AMENDING THE FY 2018 BUDGET OF REVENUES AND EXPENDITURES FOR THE ORLEANS PARISH COMMUNICATION DISTRICT (OPCD RESOLUTION No. 17-06)

WHEREAS, the Board of Commissioners of Orleans Parish Communication District (OPCD) has previously adopted its FY 2018 Budget in accordance with Act 155 of the 1982 Legislature of the State of Louisiana and the "Louisiana Local Government Budget Act" (LRS 39:1301 et. seq.); and

WHEREAS, due to changes in the fiscal needs of Orleans Parish Communication District as discussed in open meeting on this date, and in the open meeting on June 12, 2018, the Board of Commissioners considers it reasonable and prudent to amend its FY 2018 Budget of Revenues And Expenditures; and

WHEREAS, such amendment shall provide for the adjustment of expenditure projections, elimination of projects and expenditures for additional projects, including technology and architectural / engineering for the 911 back-up center and purchase of NICE Inform software for integrating multiple sources of data for incident reconstruction.

NOW THEREFORE, BE IT RESOLVED that:

The Board of Commissioners of the Orleans Parish Communication District hereby amends its Capital Budget Budget for FY 2017, by as indicated on attached exhibits A-D.

PASSED and **ADOPTED** this 26th day of June, 2018.



Col. Terry Ebbert, Board Chair

ORLEANS PARISH COMMUNICATION DISTRICT

BOARD OF COMMISSIONERS

Resolution #18-05 Ballot

June 26, 2018

NAME	YEA	NAY
Chairman Col. Terry Ebbert (retired) Proxy:	✓	
Orleans Parish Medical Society Vice Chairman, Brobson Lutz, MD, MPH Proxy:	✓	
State Police Troop B Capt. Donovan T. Archote Proxy: Lt John Stelly		
UMC New Orleans CEO William J. Masterton Proxy: Dr. James Aiken		
Louisiana National Guard Major Gen. Glenn H. Curtis Proxy: Col. Daniel Bordelon	✓	
At-Large Member Chief Administrative Officer, Gilbert Mantaño Proxy:	✓	
New Orleans Fire Department Supt. Timothy McConnell Proxy: Chief Roman Nelson	✓	
New Orleans Police Department Supt. Michael Harrison Proxy: Chief Paul M. Noel	✓	
New Orleans EMS Dr. Emily M. Nichols Proxy: Carl Flores	✓	
Office of Public Safety & Homeland Security Director Colin M. Arnold Proxy: Ross Bourgeois	✓	
New Orleans Dept. of Health Francis Lawless Proxy:	✓	


 Chair